



«APPROVED»

By the decision of the Board of Directors
PJSC "Narxoz University"

Minutes No. 11 dated "22" October 2021

**REGULATIONS ON THE ADVISORY COMMITTEE
PJSC «NARXOZ UNIVERSITY»**

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PASSPORT OF DOCUMENT

Title of the document:	The Regulation
Short description:	The Regulation defines the tasks, responsibilities and powers of the Advisory Committee, describes the rules of procedure of the Committee
Theme:	Consultative and advisory body
Status:	Acting
Date of approval:	22 nd October 2021
Expiration date:	When canceled or replaced with a new one
Audit Date:	When the need arises
Responsible for the audit:	Head of the Career Development and Alumni Relations Center

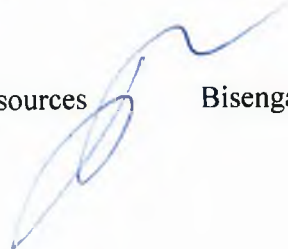
APPROVAL SHEET

Provost



Kozhakhmet K.T.

Director of the Department of Legal and Human Resources



Bisengali L.

1. GENERAL PROVISIONS

- 1.1. These Regulations determine the status of the Advisory Committee (hereinafter referred to as the "Committee"), which is an advisory and advisory body of the Narxoz University Non-Profit Joint Stock Company (hereinafter referred to as the "University"), created by the Board of Directors, in order to better integrate education and the labor market, adaptation educational programs of the University under the expectations of employers.

2. TASKS

- 2.1. To serve as a liaison between the University and employers.
- 2.2. To support the University in the implementation of its Strategy and the quality of the services provided.
- 2.3. Perform the following tasks:
 - develop recommendations for the management of the University on the integration of education and the labor market;
 - share experience and manage employers' expectations in order to reflect them in the learning outcomes of the University's educational programs;
 - give an opinion on the satisfaction of employers with graduates of the University and recommendations for increasing the degree of this satisfaction.

3. AUTHORITY

- 3.1. The Advisory Committee is created by the Board of Directors, and its personal composition is approved by the President.
- 3.2. The Advisory Committee may establish committees to carry out the tasks assigned to it.
- 3.3. The Advisory Committee can make recommendations to the Chairman of the Board regarding the development and improvement of the University's services.
- 3.4. The Committee is an advisory body only and does not have authority with regard to the implementation of its recommendations or the administrative work of the University, which includes, which includes, without budgetary, strategic, political and communication matters
- 3.5. The Chairman of the Committee (hereinafter - the "Chairman") shall, in consultation with the Members, decide which matters the Committee may consider.

4. MEMBERSHIP

- 4.1. Membership in the Committee is open.
- 4.2. Members of the Committee are appointed at the written invitation of the President.
- 4.3. The first composition of the Committee is approved by the President, any additions to the composition must be approved by the Committee itself.
- 4.4. Membership of the Committee shall be voluntary, without remuneration, and without any fixed term.
- 4.5. The Secretary of the Committee is appointed by the President.
- 4.6. The Advisory Committee can create a steering group to coordinate the necessary activities between the meetings of the Board members with the University management.

5. CHAIRMAN

- 5.1. The President of the University is the Chairman of the Committee.
- 5.2. The meetings of the Committee are chaired by the Chairman.
- 5.3. The Chairman is responsible for organizing meetings of the Committee. The Chairman informs the Board of Directors about the recommendations made by Committee Members.

6. ORGANIZATION OF ACTIVITIES

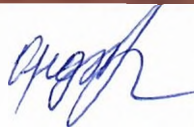
- 6.1. Regular meetings of the Advisory Committee are held at least twice a year. The time and place of the meetings of the Committee are determined by the Chairman in agreement with the members of the Committee.
- 6.2. As required, extraordinary meetings can be held at the initiative of the Chairman of the Committee or one of the members of the Committee, supported by the Chairman.
- 6.3. The agenda for any meeting may include items suggested by:
 - The President;
 - any member of the Committee;
 - Secretary of the Committee.
- 6.4. Members of the Committee, as a rule, receive written notice at least 21 (twenty one) calendar days before the start of the meeting of the Committee, indicating the date, time and place of the meeting;
- 6.5. When a quorum is present at a Committee meeting, matters may be determined by a majority vote of the Members represented at the Committee meeting.
- 6.6. A meeting of the Committee is considered valid if it is attended by more than half of its members.

7. FINAL PROVISIONS

- 7.1. Amendments to this Regulation may be introduced by the Board of Directors or by its duly authorized representative after the approval of the Regulation.

Regulation on the Advisory Committee

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